



CERTIFICATION FEES AND COSTS ORDER FORM

Installer's Name(s): *(please print)* _____ | _____
 _____ | _____
 _____ | _____

Charge to:

Company Name: _____

Company Address: _____

Company Phone: _____ Company Fax: _____

Expected Certification Costs	Description	Fees*	Quantity	Total
Initial ESTIMATED Certification Costs Total: \$1450.00*	One-time Registration Per Certification	\$250.00		
	Written Paper Exam (3hr max. 'open book') Does not include proctoring and travel costs	\$200.00		
	Written Paper Exam at a Proctored Facility	\$325.00		
	Proctored Online Digital Exam Includes cost of exam and online proctor fee	\$250.00**		
	Practicum Evaluation (approx. 4 hours per individual-call office for a quote)	\$1000.00 (est.)		
Annual Costs (May 1 st to April 30)	Annual Certification Maintenance	\$150.00		
Re-Instatement Fee for Lapsed Certification	For non-renewed individuals	\$250.00		
Every 5 year Estimated Re-Certification Costs	Estimated Re-Certification Practical Evaluation	\$700.00 - \$1200.00		

* All fees/costs are subject to GST/HST, are subject to change without notice, are not pro-rated, non-transferrable or refundable and must be pre-paid. All fees are based on one (1) Installer. BPQI reserves the right to withdraw or suspend certification when payment is not received or evaluations are not conducted. It is the responsibility of the Installer to request evaluations. BPQI reserves the right to administer a financial penalty to certified installers for neglecting the certification scheme requirements. Depending on the actual cost of the written or practicum evaluation, the Applicant is responsible for the actual costs above and beyond the pre-paid estimated amount. Your account will be credited in the event of overpayment of your evaluation.

GST/HST

TOTAL

** For online written examinations, please call BPQI for details and logistics.

- My cheque for total payment, made out to BPQI, is enclosed.
- Send invoice to Company and address above.
- Charge my VISA credit card Charge my MasterCard credit card

Credit Card Number: _____

Expiry Date: _____ C S C _____

Cardholder's Name: _____ Authorized Signature: _____

Please forward this form and payment to: **BPQI** Suite 410, 250 McDermot Avenue, Winnipeg, MB R3B 0S5 Questions? Ph: 866-272-0000